



**Guru Gobind Singh Indraprastha University**  
“A State University established by the Govt. Of NCT Delhi”  
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2023/ 687

4<sup>th</sup> August 2023

**Sub. Placement opportunity for B.Tech (Mechanical or Electrical) students of GGSIP University passing out in the year 2023 in the company “Moglix”.**

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Placement opportunity for B.Tech Mechanical or Electrical students of GGSIP University passing out in the year 2023 in the company “Moglix” for your reference and circulation to students to apply on given link by 5<sup>th</sup> August 2023:

**Registration Link – <https://forms.gle/Ni2JVEiue6G1cufG6>**

**Name of Company:** Moglix

**Position:** GET (Supply Role)

**No. of Position:** Multiple

**Location:** Noida

**CTC:** INR 2.65 LPA

**Eligibility Criteria:** B.Tech in Mechanical or Electrical Engineering.

Please find the JD attached for more information for the above position.

LAST DATE FOR REGISTRATION IS **5<sup>th</sup> August 2023**

**(Ms. Nisha Singh)**

Training and Placement Officer,  
CCGPC, GGSIP University

**About the organization:**

Moglix is one of Asia’s largest and fastest-growing B2B Commerce companies, leveraging technology to transform procurement and supply chain for the manufacturing sector. We empower enterprises to improve profitability by consolidating their vendor base and digitizing their indirect procurement, leveraging our supply chain network, category expertise and technology backbone.

**Our Vision**

Our vision is to revolutionize every aspect of B2B commerce with technology. We want to enable manufacturing companies to unlock efficiency and growth by digitizing their procurement and supply chain.

For more details pls visit our website : <https://business.moglix.com/about-us>



<b>Role Details</b>	<b>Team/ Function</b>	Supply
	<b>Location</b>	Noida/Pune
	<b>Designation</b>	GET
	<b>Key role related skills</b>	MS Excel Relationship Building Attention to Detail

<b>Reporting</b>	
<b>Reporting Manager</b>	TBD
<b>Direct Reports</b>	NA

<b>Role Objective</b>
We are looking for a true techno-commercial individual who is excited to take up new challenges. He/She would be expected to handle Supplier development - Market research to add new suppliers, Negotiate with current suppliers, maintaining relationship with current suppliers.
<b>Role Responsibilities</b>
<ul style="list-style-type: none"> <li>• Should have an understanding of mechanical and electrical tools, machines and brands (basic technical awareness).</li> <li>• Organizing and updating database of suppliers, delivery times, invoices, and quantity of supplies</li> <li>• Assist in developing future purchasing plans and potential relationships with vendors.</li> <li>• Following up rigorously to ensure orders are fulfilled on time and in full by supply partners</li> <li>• Ensuring timely deliveries to Customers with accurate supporting documents</li> </ul>

<b>Key Stakeholders</b>		
	<b>With</b>	<b>Purpose</b>
<b>Internal</b>	Sales, Account Management & Supply-chain teams	To ensure order fulfillment
<b>External</b>	Suppliers	To ensure order fulfillment

<b>Qualification &amp; Experience</b>		<b>Essential/ Desirable</b>
<b>Work Experience</b>	0-1 year	Essential
<b>Knowledge/ Skills</b>	<b>Ownership &amp; zeal to learn</b>	Essential
	Excellent written and verbal communication Basic MS-Excel Skills	Essential
<b>Education</b>	B.Tech (Mechanical/Electrical)	Desirable